

Claims Ref:

Date:

**Payee Statement**

I confirm that I \_\_\_\_\_ made a total payment of  
£\_\_\_\_.\_\_\_\_ by \*Cash/ Debit/ Credit Card/ Cheque towards  
\_\_\_\_\_’s (insert lead name) booking costs.

I would like my refund payable to \_\_\_\_\_

of

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

**(Please note that any payments made can only be assigned to one person as  
only one payment can be made from a claim)**

Name \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\*please delete as appropriate